

MINUTES OF THE REGULAR MEETING ^{GA}
OF THE PLANNING COMMISSION OF THE CITY OF LAKE FOREST

The Regular Meeting of the Planning Commission of the City of Lake Forest held Thursday, July 9, 2020, at the Council Chambers, 100 Civic Center Drive, Lake Forest, California, was called to order at 6:30 p.m.

ROLL CALL:	Commissioners:	Mark Armando Terence Carney Jolene Fuentes Thomas Ludden
	Vice Chair:	Francisco Barajas
	Chair:	Vacant
	Director of Community Development:	Gayle Ackerman, AICP

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Commissioner Ludden.

PUBLIC COMMENTS:

- Bob Holtzclaw, resident, expressed opposition for the proposed car wash project in the Heritage Hill Plaza Shopping Center.

CONSENT CALENDAR: (Item Nos. 1-2)

1. APPROVAL OF THE MINUTES OF THE PLANNING COMMISSION MEETING OF JUNE 4, 2020
2. CONSIDERATION OF GENERAL PLAN CONFORMANCE DETERMINATION 05-20-5356 REGARDING THE CONVEYANCE OF A PARCEL OFF SANTA MARGARITA PARKWAY TO THE CITY OF LAKE FOREST (APN 837-461-07)

RECOMMENDED ACTION: Adopt a Planning Commission Resolution entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE FOREST, CALIFORNIA, MAKING CERTAIN FINDINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 65402 REGARDING THE CONVEYANCE OF A PARCEL OFF SANTA MARGARITA PARKWAY TO THE CITY OF LAKE FOREST (APN 837-461-07)

MOTION: It was moved by Commissioner Ludden, second by Commissioner Armando to approve Consent Calendar Item 1 and Item 2 (to include amended Resolution).

Motion carried by a vote of 5-0.

PUBLIC HEARINGS:

3. USE PERMIT 11-19-5315, PLANNED SIGN PROGRAM 05-20-5354, AND PLANNED SIGN PROGRAM 11-19-5316 FOR THE CONSTRUCTION OF A NEW DRIVE-THROUGH CAR WASH WITH SELF-SERVICE VACUUM STALLS, AND RELATED SIGNAGE LOCATED AT 21781 LAKE FOREST DRIVE IN THE HERITAGE HILL PLAZA SHOPPING CENTER

The following comments were received from the public:

- Norma Bates, resident, opined that the Heritage Hill Plaza Shopping Center is not a good location for the proposed car wash.

Gayle Ackerman, Director of Community Development responded to Commission inquiry regarding correspondence received by Lake II HOA and timeline when the staff report should be available to the public.

MOTION: Public Hearing was continued to the next regular Planning Commission meeting on August 6, 2020, as requested by the applicant.

4. PLANNED SIGN PROGRAM 05-20-5357 FOR TENANT WINDOW GRAPHICS AT THE ARMY RECRUITING CENTER, A TENANT SPACE WITHIN THE LAKE FOREST TOWN CENTER LOCATED AT 22621 LAKE FOREST DRIVE

Marie Luna, Senior Planner, presented the staff report.

No members of the public offered comments.

Alberto, Lake Forest Town & Associates, responded to Commission inquiry regarding what is currently on the window.

MOTION: It was moved by Commissioner Fuentes, second by Commissioner Ludden to:

- 1) Find that Planned Sign Program 05-20-5357 is exempt under Section 15311(a) of the California Environmental Quality Act, Article 19, Categorical Exemptions, which exempts on-premise signage; and

- 2) Adopt a Resolution entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE FOREST, CALIFORNIA, APPROVING PLANNED SIGN PROGRAM 05-20-5357 FOR TENANT WINDOW GRAPHICS AT THE ARMY RECRUITING CENTER, A TENANT SPACE WITHIN THE LAKE FOREST TOWN CENTER, LOCATED AT 23101 LAKE CENTER DRIVE

Motion carried by a vote of 5-0.

DISCUSSION ITEM:

5. PLANNING COMMISSION SELECTION/REORGANIZATION OF OFFICERS

Vice Chair Barajas opened nominations for Planning Commission Chairman.

MOTION: It was moved by Commissioner Fuentes, second by Commissioner Armando to nominate Vice Chair Barajas for Chairman.

Motion carried by a vote of 5-0.

The gavel and Chair responsibilities were transferred to new Chair.

Chair Barajas opened nominations for Planning Commission Vice Chair.

MOTION: It was moved by Commissioner Armando, second by Chair Barajas to nominate Commissioner Fuentes for Vice chair.

Motion carried by a vote of 5-0.

DIRECTOR'S COMMENTS:

Gayle Ackerman, Director of Community Development, reminded the Commission about the Special Planning Commission meeting on July 23rd, which is for the public hearing on a proposed affordable housing project and briefings with the Commissioners will be scheduled on July 21st for an overview of the project; City Council approved an emergency temporary outdoor operations permit (ETOOP) which is a no cost permit that allows retail/shopping centers and restaurants to expand their businesses in parking lot, in an effort to create more social distancing.

CITY ATTORNEY COMMENTS:

Hong Dao Nguyen, Assistant City Attorney, had no comment.

PLANNING COMMISSION COMMENTS:

Commissioner Armando:

Commissioner Armando had no comment.

Commissioner Carney:

Commissioner Carney had no comment.

Vice Chair Ludden:

Commissioner Ludden congratulated new Chair and Vice Chair; thanked staff.

Vice Chair Fuentes:

Vice Chair Fuentes welcomed Assistant City Attorney back.

Chair Barajas:

Chair Barajas also welcomed Assistant City Attorney back, as she was missed.

ADJOURNMENT: The regular meeting of the Planning Commission was adjourned at 6:48 p.m.

Respectfully submitted:

APPROVED:

GAYLE ACKERMAN, AICP
DIRECTOR OF COMMUNITY
DEVELOPMENT

FRANCISCO BARAJAS
CHAIR